

# PROPERTY MANAGEMENT NEWSLETTER

AUGUST 2004

EDITION 34

## Community Cash Drawing

Winning tenant(s): Kory E. Moore & Adam D. Yoho  
Property leased: 4716 Gerland Circle - Rootstown, OH 44272  
Winning charity: Animal Protective League of Portage County  
Current monthly winners each receive: \$50  
Next month's drawing amount: ☺ \$50 ☺

## JUST A NOTE

### *More flexible for you...*

Effective immediately, we no longer require our leases to end on the last calendar day of the month. This allows you to deliver a 30-day notice on the 15<sup>th</sup> of one month in order to vacate on the 15<sup>th</sup> of the following month. We feel that providing this flexibility will improve our overall level of service to our customers.

### *Air conditioning maintenance...*

Remember to clean the AC filter about every two weeks during heavy use. Turn the AC off during cleaning – running the AC with no filter can cause damage. In order to clean the filter: <sup>1</sup>simply remove the filter from the AC unit, <sup>2</sup>take the filter to the kitchen sink, and <sup>3</sup>spray the filter clean with the vegetable sprayer. Regular cleaning will make the AC units last longer, make the air cleaner and colder ☺. If you need help with this, please call for assistance.

## Available Properties

<u>Property</u>	<u>Description</u>	<u>Rent</u>	<u>Available</u>
	We have no properties coming available for September. We are happy to place someone on our waiting list ☺.		
<b>\$50 paid for referrals</b>	Lawn care and snowplowing provided at all properties		<b>\$50 paid for referrals</b>

## Calendar

08/11/04 – Statement Date  
08/31/04 – Community Cash drawing  
09/01/04 – Cash/check/money order rent due  
09/06/04 – Automatic payments are processed  
09/15/04 – Deferred Automatic Payments are processed

330 325 5000  
OFFICE

WWW.EPLINGESTATES.COM  
102 OAK HILL CIRCLE – ROOTSTOWN, OH 44272

330 325 5005  
FAX